



San Benito Housing Authority
1400 N. Reagan St.
San Benito, Texas 78586

BOARD OF COMMISSIONERS

Chairman	Vice-Chairman	Commissioner	Commissioner	Commissioner
Jessica A. Gonzales	Ramiro Guerra	Ricardo Pérez Jr	Orlando Lopez	VACANT

REGULAR BOARD MEETING

May 22, 2025

6:30 p.m.

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Public Comments
 - a. Citizens wishing to speak on issues not related to items posted on the agenda should personally request to be placed on the Citizens to be Heard roster prior to 6:15 p.m. Only one appearance per speaker will be permitted at any regular Board Meeting. If present, a speaker may cede time to another speaker, but no speaker may direct questions to one specific Board member. The Board will not discuss the comments of speakers or respond to speakers during the public comment portion of the agenda. A speaker will have the floor for no more than three minutes. No formal action can be taken on any item not on the agenda. For the record, the speaker must identify themselves.
6. Discussion and Possible Action to Open Solicitation for RFQ 01-2024: A/C at La Hermosa
 - a. Consideration to re-advertise or reopen the bid process to accept new vendor proposals.
7. Discussion and Possible Action on Consultant Services for the Agency
 - a. Review of quotes received from Nelrod Company and CVR Associates
 - b. Discussion on engaging Nelrod as a consultant group for agency operations
8. Discussion and Possible Action Regarding Depository Bank Services
 - a. Review of prior selection under RFP 01-2024: Depository Bank Services
 - b. Consideration of alternate options due to no finalized agreement with the selected bank
9. Administrative Reports
 - a. Financials, Bank Balances, and Travel Expenses
 - b. Property Manager Reports
 - c. Housing Choice Voucher Program Update
 - d. Maintenance Department Update
10. Discussion and Possible Action on Board Resolution to Remove Signatories
 - a. Removal of Melissa Flores and Samuel Tejada from Texas Regional Bank Accounts
11. Discussion and Possible Action on Board Resolution for Authorized Signatory
 - a. Approval of a resolution designating an authorized signatory for official documents as required by Mr. Jamey Hill of Housing Solutions Alliance, LLC for Palmville operations.
12. Discussion and Possible Action on Board Resolution to Appoint Interim Executive Director
 - a. Approval of resolution to formally designate an Interim Executive Director to allow HUD to assign roles in the PHA Portal and enable submission of required reports.
13. Discussion and Possible Action to Review and Update the Bylaws
14. Discussion on Organizational Structure
 - a. Chain of Command and Communication Flow
15. Executive Session Under V.T.C.A. Code: Section 551.074 Personnel Matters and 551.071 Attorney Consultation
Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
 - a. Discussion and consideration of personnel matters
 - b. Discussion and consideration on the Appointment of Interim Executive Director
 - c. Discussion with counsel regarding authorization to provide rebuttal letter
16. Discussion and Possible Action on Matters Discussed in Closed Session, If Any
17. Commissioner Comments and/or Concerns
18. Adjournment

Jessica A. Gonzales., Board Chairman

Date


Hilary Aguilera., HR & Compliance Officer


Date